



# Step by Step: Register for the Member Website

1

- Go to **HealthAdvocate.com/members**
- Type the name of your organization and select it from the drop-down box
- Click Continue

Welcome to your Health Advocate

To get started, please enter your organization:

Continue

Download our FREE mobile app today!  
Available in the App Store and Google Play

West

We are not an insurance company. West's Health Advocate Solutions is not a direct healthcare provider and is not affiliated with any insurance company or third party provider.

2

- Click Register Now

Welcome to Health Advocate

Not My Organization

Enter your username and password:

Username

Password

☐ Remember Me?

Sign In

Forgot your username?  
Forgot your password?

REGISTER NOW

Contact an Advocate

3

- Enter your personal information
- Then click Save and Continue

Register

Not My Organization

Personal Information - Account Information - Terms & Conditions

Enter your information exactly as it is documented with your organization or membership.

First Name

Last Name

Date of Birth: mm/dd/yyyy

ZIP Code

EXIT

SAVE AND CONTINUE

4

- Create a unique username and password
- Provide an active email address
- Select security questions
- Then click Save and Continue

Personal Information - Account Information - Terms & Conditions

Username and Password

Create your username:

Create your password:

Confirm your password:

Password must be at least 6 characters in length.

Email

You'll need a valid email address to complete your registration.

Email

Confirm Email

Security Question 1

These questions and answers are used to recover or reset your password.

5

- Read Privacy Statement and Terms and Conditions
- Place a check mark in the box indicating the terms have been accepted
- Click Register

Personal Information - Account Information - Terms & Conditions

☒ I have read and agree to the Privacy Statement and Terms and Conditions

EXIT

REGISTER

6

- You will receive a message, congratulating you and advising you to sign in by clicking on Continue
- Verify your account through your email before logging in for the first time

New Member Registration

Congratulations,  
the registration process is complete. You may now sign in.

CONTINUE

